

BOARD OF MADISON COUNTY COMMISSIONERS
May 27, 2008 MINUTES

On Tuesday, May 27, 2008, a meeting of the Board of Madison County Commissioners came to order at 9:40 a.m. in the Commissioners' Conference Room of the Madison County Courthouse in Virginia City, Montana, with Commissioners David Schulz, Jim Hart, and Marilyn Ross present.

Marilyn Ross moved to approve the May 13, 2008, minutes with corrections. Jim Hart seconded the motion. All voted aye and the motion carried.

Those people in attendance at the meeting were Charity Fechter, Melinda Merrill, Bill Kidd, Stephanie Kruer, Tawnya Nicholls, Chris Mumme, Dave Schenk, Shelly Burke, Brandy Hilton, Vicki Tilstra, MaryAnn O'Malley, Chris Christensen, Fred King, and those on the attached list.

Nugget Bench PUD Final Plat and Subdivision Improvements Agreement: Charity Fechter, Planning Director, presented the Board with the final plat of Nugget Bench Planned Unit Development. Melinda Merrill, Landowner Representative, Bill Kidd, Landowner, Stephanie Kruer, Attorney at Law, and Tawnya Nicholls, Kruer Law Assistant, were also present for this portion of the meeting. Charity stated that she has visited the site and that roads and fire pond are near completion. Charity also stated that there is a plat covenant which is included on the face of the plat; that there is not a signature line for the Treasurer on the plat but a Treasurer's Certification will be recorded with it; and that the access issue has been resolved and there is now legal access to the property. Per recommendation of the Planning Director, Jim Hart moved to approve the final plat of Nugget Bench Planned Unit Development in Section 21, Township 4 South, Range 1 West, with the Subdivision Improvements Agreement and Letter of Credit #9630057660 00002 from Branch Banking and Trust of Knoxville, TN in the amount of \$95,000 to cover 125% of the cost for the remaining improvements. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Twin Knob PUD Final Plat and Subdivision Improvements Agreement: Charity Fechter, Planning Director, presented the Board with the final plat of Nugget Bench Planned Unit Development. Melinda Merrill, Landowner Representative, Bill Kidd, Landowner, Stephanie Kruer, Attorney at Law, and Tawnya Nicholls, Kruer Law Assistant, were also present for this portion of the meeting. Charity stated that she has also visited this site and that roads and fire pond on this site are near completion and a well has been drilled on Lot 3 to insure that there is always water available for fire protection. Per recommendation of the Planning Director, Jim Hart moved to approve the final plat of Twin Knob Planned Unit Development in Section 16, Township 4 South, Range 1 West, with the Subdivision Improvements Agreement and Letter of Credit #2008-4 from First Madison Valley Bank, Ennis, MT in the amount of \$140,000 to cover 125% of the cost for the remaining improvements. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Claims: The Board approved claims.

Maintenance Projects: Roger Staley, Maintenance, was scheduled to meet with the Board but called in sick so was unavailable for this meeting.

Cell Phones: The Board discussed cell phone coverage in the Cardwell/Harrison area. Because County issued Chinook phones don't have very good coverage in that area, the Board will trade a couple phones with the Weed Department to see if there is better coverage with Verizon in that area.

Special Event Insurance: The Board discussed event insurance for the Father's Day Fly-In at the Twin Bridges Airport. Anna Cossel, HUB Insurance, is working on this insurance and will present it to the Board at the June 3, 2008, meeting.

TSEP Request for Funds: Marilyn Ross moved to approve the Treasure State Endowment Program (TSEP) Request for Funds form for preliminary engineering grants, contract number MT-TSEP-PE-08-433, in the amount of \$15,000. Jim Hart seconded the motion. All voted aye and the motion carried.

TSEP Designation of Depository: Marilyn Ross moved to approve the Montana Department of Commerce Treasure State Endowment Program (TSEP) Designation of Depository for Direct Deposit of TSEP Funds. Jim Hart seconded the motion. All voted aye and the motion carried.

TSEP Signature Certification Form: Marilyn Ross moved to approve the Treasure State Endowment Program (TSEP) Signature Certification Form certifying that signatures of officials authorized to sign requests for payment of TSEP funds for the 2008 Madison County Bridge Preliminary Engineering grant. Jim Hart seconded the motion. All voted aye and the motion carried.

Lock Down Procedures: Chris Mumme, Director of Emergency Management, presented the Board with a draft version of lock down procedures to be used in the event that an intruder possesses a weapon with the intent to harm or kill citizens and/or courthouse staff. Chris will take the draft to the safety committee for their approval and present it at a staff meeting after final Board approval.

Emergency Alerting: Chris Mumme, Director of Emergency Management, presented the Board with a draft version of emergency alerting procedures to be used in the event of an incident or occurrence that requires an immediate response to bring the situation under control and restore normality, and which can threaten the health or safety of those involved, responders, or those in the surrounding area. Chris will take the draft to the safety committee for their approval and present it at a staff meeting after final Board approval.

Statement of Work: Marilyn Ross moved to approve the Montana Disaster and Emergency Division (DES) Statement of Work for FFY 2009, including the Federal Emergency Management Agency (FEMA) summary sheet for assurances and certifications. Jim Hart seconded the motion. All voted aye and the motion carried.

Detention Officer Employment Issues: Dave Schenk, Sheriff, met with the Board to discuss detention officer issues. Dave stated that because it is difficult to have relief detention officers available when needed, he would like to budget for two full time detention officers rather than one full time and two relief detention officers. The Board will further review this request during the Sheriff's budget hearing after seeing the overall budget for that department.

Jail Floor Paint: Dave Schenk, Sheriff, met with the Board to discuss painting the jail floor. Dave stated that he has asked for a bid on the project. The Board agreed that this project needs to be completed.

Insurance Bid Openings: Those people on the attached list were present for this portion of the meeting. The Board received and opened bids for the Madison County Insurance Plan from Veltkamp Agency, Boulder Administration, Western States Insurance, Western Heritage Insurance, Allegiance Benefit Plan Management, and the Montana Association of Counties Health Care Trust. David Schulz read the premium amount for Option 1 of each proposal and stated that the Board will take the bids under consideration and ask agents back at a later date to answer questions.

Alder and Virginia City Fire Districts: The Board discussed the number of mills for the Alder and Virginia City rural fire districts. Shelly Burke, Treasurer, Brandy Hilton, Assessor, and Vicki Tilstra, Finance Officer, were present for this portion of the meeting. David Schulz stated that the Board had received a determination from Chris Christensen, County Attorney, and that an election would have to be run to ask for mills for the Virginia City Rural Fire District. Jim Hart moved to wait with mills for the Virginia City Rural Fire District until an election can be run and to include the newly annexed area to the Alder Rural Fire District and mill accordingly. Marilyn Ross seconded the motion. All voted aye and the motion carried. The Board will check with Peggy Kaatz, Election Administrator, about running a mail ballot election for this issue.

Fill In Help for County Offices: The Board discussed a job description for fill-in help in County offices.

Justice Court Covering for Ennis City Court: MaryAnn O'Malley, Justice of the Peace, met with the Board to discuss an arrangement between her and Kathryn Humphrey, Ennis City Court, to fill in for each other when a replacement is needed. This arrangement will be at no cost to either entity.

Investment Committee Meeting: Chris Christensen, County Attorney, Shelly Burke, Treasurer, and Vicki Tilstra, Finance Officer, met with the Board to discuss investments. Shelly presented the Board with a summary of Madison County investments stating that she will have a better picture in a couple of days after taxes have been paid.

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Fish, Wildlife and Parks: Fred King, Montana FWP, met with the Board to discuss a management program for wolves. Fred stated that we need to get a proper management plan in place and accepted by the Federal government. Fred also discussed road issues and proposed changes to Ordinance 1-1993 to make the seasonal closure dates for county roads in Wall Creek and Robb/Ledford wildlife management areas coincide with openings to the game ranges. Fred also stated that a new interagency map is being created and asked if there were any objection to showing these county roads as "public access – seasonal restrictions". This would not change the designation of the roads just clarify the use. The Board had no objections. However, Jim stated that the legal description for the county road in Wall Creek needs clarification.

Compensation Board Appointments: Marilyn Ross moved to appoint John Armstrong to the Madison County Compensation Board for a three year term that will expire on May 1, 2011. Jim Hart seconded the motion. All voted aye and the motion carried. Jim Hart moved to appoint Julie Ward to the Madison County Compensation Board for a three year term that will expire on May 1, 2011. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Rural Fire District Board Appointments: Marilyn Ross moved to appoint David Maichel as a trustee to the Harrison Rural Fire District Board for a three year term that will expire on May1, 2011. Jim Hart seconded the motion. All voted aye and the motion carried.

Twin Bridges Airport Manager Resignation: Marilyn Ross moved to accept the resignation of Brendon Dale as the Airport Manager at the Twin Bridges Airport and to advertise the vacancy. Jim Hart seconded the motion. All voted aye and the motion carried.

Madison Valley Manor Nursing Schedule Request: This topic was continued to Thursday, May 29, 2008, to be discussed during the Madison Valley Manor budget hearing.

Lott-McGarry Property Purchase for Fairgrounds: The Board discussed the proposed land purchase at the Madison County Fairgrounds. David Schulz stated that the County Attorney had reviewed the buy/sell agreement and recommended changes. David Schulz will get together with representatives of Laree McGarry to discuss these changes.

Fair Board MOU: Per request from the 3 Rivers Arena Club to see the support of David Schulz in the form of his signature on a Memorandum of Understanding between the Madison County Fair Board and the 3 Rivers Arena Club, Marilyn Ross moved to have David Schulz sign the agreement that was approved by the Board on April 22, 2008, and signed by the Commissioners present for that meeting. Jim Hart seconded the motion. All voted aye and the motion carried.

Grants: Jim Hart moved to authorize a letter of support for the Montana Heritage Commission, the Ennis High School, and their educational partners in New England in their efforts to secure funding for a Save Our History proposal. David Schulz seconded the motion. Jim Hart and David Schulz voted aye. Marilyn Ross abstained from voting.

With no further business the meeting was adjourned at 5:10 p.m.

David Schulz, Chairman
Board of Madison County Commissioners

Date Approved: June 3, 2008

Minutes prepared by:

Laurie Buyan, Administrative Assistant

Peggy Kaatz, Clerk and Recorder, Madison County